



**Emergency Network of Los Angeles
Board Meeting Minutes
September 13th, 2012 9am-11am
Faithful Central Bible Church**

Attendance

Voting Board (9)

Brandy Welch (American Red Cross Greater Los Angeles), Debra Boudreaux (Buddhist Tzu Chi Foundation), Ron Lopez (Catholic Charities), Jim Zoetewey (CRWRC), Jackie Russell (Faithful Central Bible Church), Mary Stewart (LSS-SW), Kevin Oliver (Noah's Wish), Jason Yancey (Operation HOPE), by phone - Gilbert Gonzales (Volunteer Los Angeles),

Non-voting Board (4)

Charles Craig (FEMA), John Cvjetkovic (LA County DPSS), Aizita Magaña (LA County DPH), by phone – Alisa Williams (LA County OEM)

General members, guests, staff (4)

Cullen Armet (ENLA), Alix Stayton (ENLA), Gary Stephen (Do Your Part), Brenda Emrick (contractor for LA County OEM)

Excused Voting Board (3)

Southern Baptists, 2-1-1 LA, Salvation Army

Unexcused Voting Board (2)

LA Works, LA Regional Food Bank

Unexcused NonVoting Board (1)

LA City EMD

- I. Call to Order and Introductions (Brandy Welch)
- II. Review and Approval of Previous Meeting's Minutes (Brandy Welch) – There is a collection of minutes from the beginning of the year, which will need approval. Brandy will send an email with all attachments, and the board can approve electronically. This will require all 13 board members to respond.

Mary moved, Jackie seconded, July meeting minutes unanimously approved.
- III. Special presentation – Brenda Emrick presented the Disaster Volunteer Network and Disaster Corps to the group
- IV. Treasurer's Report (Jim Zoetewey) – Jim explained the financial reports that were circulated.
- V. Government Partner Reports
 - a. DPSS – They're hoping to get a contractor on board to complete the Mass Care Annex; they would like ENLA to attend planning committee meetings.

Cooperation, Communication, Coordination, Collaboration

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There is a contractor on board for the Training and Exercise group, so there will be new trainings coming in 2013.

There is a plan in place to migrate from CWIRS radios to another type; some will just be re-banded, others will be replaced. ENLA currently has one radio, Salvation Army might and American Red Cross will check.

There is some funding for a warehouse where we can store mass care and shelter equipment for a disaster; John is attending a meeting next week about this to find out how much space will be available to ENLA members and will get more information. We don't know whether this is from a previous UASI funding cycle or the current one; this will tell us what the timeframe is (John will find out).

There is still an unmet need for one family in the Lake Los Angeles incident; John will find out what it is and communicate with Alix. Alix will send this info to the likely members and partners who might be able to help.

- b. DPH – ENLA offers a unique opportunity to gather nonprofits in the county to think about how they can get prepared together, in relationship to the current LACCCR project.
- c. FEMA – FEMA Region IX contains groups in seven time zones, so having meetings can be complicated. Charles handles just the mainland states, CA AZ and NV. The Office of the White House is looking to the Center for Faith-based and Neighborhood Partnerships to carry out programs which involve and partner with community-based and faith-based organizations. David Myers is the director for the DHS Center for Faith-based and Neighborhood Partnerships; his staffer, Jannah Scott, is currently in Los Angeles working on initiatives from PPD-8.

Register to be a National Preparedness Month partner, and work on increasing the amount of preparedness activities your organization is doing, not just response and recovery.

VI. Committee Reports

- a. Mass Care (Paul Myers [Save the Children]) – meeting Sept 26th Calvary Chapel Burbank
- b. Animal Services (Thea Martin) – meeting Sept 17th at Santa Clarita City Hall
- c. Communications (Wil Master [SGI USA]) – meeting today at 2pm
- d. Development (Jason Yancey) – this committee is waiting for ENLA to complete its elections and have officers to represent the org financially before moving forward
- e. Volunteer Management (Gilbert Gonzales) – Gil will present and provide training at the upcoming General Membership meeting

VII. Old Business

- a. ENLA grant updates (Alix & Cullen)
 - i. Alix continues Disaster Plan Development Workshops;
 - ii. Alix and Cullen received a final proposed draft of the LACCCR project Phase III Scope of Work, based on the meeting that the board had with Stella and other goals that DPH has for ENLA. Once we review it, we'll send it to Brandy for distribution to the board, or Stella will present to the board.

- iii. ARC grant – about six months ago, Brandy approached ARCLA about a loan of a lump sum to provide ENLA with operating capital. Since then, they have been going through a nationalizing process and cannot write such a large check without a long process. They will be able to help by writing checks for individual expenses instead. They will need to pay the mini-grantees (there are 4 currently waiting for their grant funds). The remaining ARC grant funds continue to be available to us to use for DPH grant expenses. ARCLA will decide, once the DPH grant is completed and all monies reimbursed, whether ENLA will then need to work on the original ARC grant and spend out those monies, or whether they will accept them back.

In summary:

ENLA continues to use a little over \$35,000 in ARCLA funding to pay for DPH grant expenses. We expect to work on this DPH grant through 2014.

ENLA will borrow small amounts of cash from ARCLA to pay specific expenses, like mini grant funding or filling in payroll if we're waiting for reimbursement from DPH on previous invoices. We will repay these small loans from ARCLA as we receive the reimbursement from DPH.

We will wait to hear how ARCLA would like to dispose of the \$35,000 after we're done with the DPH grant work.

- b. Annual Report – we still need info from members on their disaster activities, including preparedness activities. We did receive a report that was a great example of what we were after, so we'll find out whether we can send that out as an example for everyone.

VIII. New Business

- a. National VOAD visit – NVOAD's new ED, Dan Stoecker, will be in LA and will meet with ENLA staff and leadership
- b. SoCal VOAD update – SoCal VOAD is looking for a chair
- c. Who has HAM radios? Buddhist Tzu Chi Foundation has a team; Faithful Central has individual operators; Noah's Wish has a team; American Red Cross has a team; Gary has his license but not currently a radio.
- d. CaliforniaVolunteers Interfaith Summits 2012 – Oct 17th at Quiet Cannon, by invitation only. To talk about how FBOs can come together around disaster, and how they will "plug in" to disaster partners like CalVols, CalEMA, VOADs, and FEMA.

IX. Any Other Business

- a. Chuck Erikson is in the hospital; if you want the hospital information, let Alix know.
- b. Noah's Wish has been providing all their trainings for free this month; if you want animal training, please let them know.

X. Upcoming Meeting and Adjourn (Brandy Welch)

- a. Sept 20th General Membership meeting at LA County EOC
- b. Next board meeting October 11th, Faithful Central Bible Church
- c. Great ShakeOut October 18th