



Emergency Network of Los Angeles Board Meeting Minutes October 11th, 2012 9am-11am

Attendance

Voting Board (9)

Doug Quisenberry (2-1-1 LA), Brandy Welch (American Red Cross Greater Los Angeles), *Debra Boudreaux (Buddhist Tzu Chi Foundation), *Ron Lopez (Catholic Charities), Jim Zoetewey (CRWRC), Jackie Russell (Faithful Central Bible Church), *Becca Bloom (LA Works), Jason Yancey (Operation HOPE), *Gilbert Gonzales (Volunteer Los Angeles),

Non-voting Board (1)

Stella Fogleman (LA County DPH)

General members, guests, staff (4)

Cullen Armet (ENLA), Alix Stayton (ENLA), Gary Stephen (Do Your Part), Jeremy Horan (All Hands Volunteers)

Excused NonVoting Board (2)

LA County DPSS, LA City EMD

Excused Voting Board (3)

Lutheran Social Services of the Southwest, Salvation Army, LA Regional Food Bank

Unexcused Voting Board (1)

Noah's Wish

Unexcused NonVoting Board (1)

LA County OEM

* by phone or webinar

- I. Call to Order and Introductions (Brandy Welch)
- II. Review and Approval of Previous Meeting's Minutes (Brandy Welch) – Doug was on the call the whole time; Alix will correct the minutes to reflect Doug's attendance. Jackie moved, Ron seconded, minutes approved unanimously.
- III. Treasurer's Report (Jim Zoetewey)
 - a. Report review - Jackie moved, Jason seconded, reports approved unanimously.
 - b. 2012 budget – Jim will create a budget for the board to approve.
- IV. Government Partner Reports
 - a. DPH – workgroup meetings have tapered off, and now the Steering Committee and other working groups are working on finalizing the toolkit, training the community liaisons

Cooperation, Communication, Coordination, Collaboration

Emergency Network of Los Angeles – the Los Angeles County VOAD (Voluntary Organizations Active in Disaster)

501 Shatto Place Suite 100, Los Angeles, CA 90020 * 213-739-6888 office * info@enla.org * www.enla.org

to work with the pilot communities, identifying and signing agreements with the 16 pilot communities, and identifying which will receive traditional preparedness or community resilience tools.

V. Committee Reports

- a. Mass Care (Paul Myers – Save the Children) – next meeting last week of November at ARC West office, date TBD.
- b. Animal Services (Thea Martin – PetSafe Coalition) – they met on Sept 19th; no Oct meeting scheduled yet. They have developed a survey to administer to potential trainees for their stationary rescue disaster prep workshop. They want to train rescue groups, boarding orgs, and daycares with large numbers of animals present at any given time; a particular concern is that these groups have no evacuation plan or skills. ENLA will print the letters and assume the costs of postage (the group specified that in their experience, they have a higher rate of compliance with paper mail); they asked ENLA to cover the cost of return postage, but Alix asked them to look within the committee to find those funds. If they can't, Alix will send a request to the general membership. Typically, the committee member organizations are run entirely by volunteers and are very low in resources, which is unusual for an ENLA committee; also, this is a one-time part of a potentially long-term project, so it seemed reasonable for ENLA to pay for outgoing postage.
- c. Communications (Wil Master – SGI International) meeting this afternoon, 2pm by phone and Wiggio. Wil is collecting information on what types of communication that committee members
- d. Development (Jason Yancey – Operation HOPE) – this committee will start meeting soon, once the officer positions have been filled.
- e. Volunteer Management (Gilbert Gonzales – Volunteer Los Angeles) presentation at the Sept general meeting; Gil will send the presentation to Jeremy at All Hands also. They need to identify the needs of CBOs/FBOs in disaster, and work to develop the process for them to access volunteers during and after disaster. Volunteer Los Angeles is conducting a full-scale emergency volunteer exercise on Veterans' Day, they are working on relationships with ARC and the VA, and developing emergency volunteer processes. Gil will be more ready to have the committee meet starting at the beginning of 2013.

VI. Old Business

- a. Officer elections (Nominations Committee) – open positions are Chair, Vice Chair, and Secretary. Jason Yancey has accepted the nomination for Chair; Brandy accepted the nomination for Vice Chair. Secretary nominations will be made at another point. Jim moved to accept the slate, Debra seconded. Slate was accepted unanimously. Jason Yancey is now the ENLA Chair, Brandy is now Vice Chair.
- b. Grant and Staff Activities Update (Alix, Cullen, Stella Fogleman LA Co. DPH) – DPDWs continue, but Alix and Cullen are doing a lot of internal work on finishing up the mini-grants, helping with LACCDR toolkit development, and getting the Phase III scope of work document completed. Alix trained the PHNs in disaster preparedness, developing the curriculum with standard LA County national preparedness materials

DPDW 201 coming up – Eastern Regional Center has hosted three DPDWs, and has asked Alix to return for a second session with orgs who have done initial development work on their plans, and now want another opportunity to ask questions or talk more about creating a disaster plan.

Cullen is updating the new member orientation packet to include info about how disaster works in LA County; if you want to work with him on this, please email.

ENLA is being recognized on Saturday by the Services Center for Independent Living; this is a fundraiser for them, and they have provided ENLA with two tickets so we can attend and accept our award. Cullen will send out one more request for a board member to attend.

- c. 2011 Annual Report (Alix Stayton) – the 2010 tax return is available, and the board will receive an email explaining how to download from the ENLA website by Friday. If you need it faxed, emailed or mailed instead, please contact Alix.
- d. Great ShakeOut (Cullen Armet) – ENLA is conducting a communications exercise; please participate, and please register your organization at www.shakeout.org.
- e. ARCLA support update – the American Red Cross cannot provide support the way they thought they might have been able to; ENLA could formally apply for a loan from ARC National, but Brandy doesn't think that's a good idea.

VII. New Business

- a. Passing of Roz Teller (Jackie Russell) – Jackie moved that the meeting be adjourned in memory of our friend Roz Teller. Brandy seconds. The motion passed unanimously. ARC will create a plaque as well.
- b. Corporate memberships – there are groups of groups that would like to join as a group; what is the dues structure, what are the membership expectations, and what are the benefits that would accrue to them? Potential members could include the Regional Centers, the San Gabriel Valley Disabilities Collaborative, BICEPP, the San Gabriel Valley Consortium on Homelessness.

Would we accept organizations that don't plan to do response or recovery? We need to review the current membership documents to examine the membership criteria and expectations currently. Ad hoc committee for reviewing current docs and discussing this idea includes Brandy, Jason, Ron. Cullen will put out a call for general members to participate in this ad hoc committee as well.

City memberships –we currently have partnerships with LA City and LA County; what would/could relationships look like with other cities? There have never been relationships with other cities, but staff have been attending DMAC meetings and hearing interest from the city emergency managers. With 87 cities, it behooves us to not expend a lot of energy in this direction, but an introductory communication and then relationship development with the interested cities or existing regional consortia (Pasadena Disaster Coalition, San Fernando Disaster Coalition, etc). The ad hoc Membership Committee will look at creating membership documents for this purpose also. Alix will make a couple courtesy calls to DMACs who might be interested in this.

Memberships in trade for services (Cullen) – Earthquake Solutions is a for-profit organization that would like to join as a nonvoting member, and wants to trade the value

of a preparedness workshop they would provide to ENLA members. The workshop would be tailored to the types of nonprofits who are attending. She is an Earthquake Country Alliance member, and has been known to ENLA board members for a long time. Cullen could send an email to the previous DPDW participants to ask them what kinds of in-depth training they're interested in, and provide the response to Earthquake Solutions for a customized workshop. Jackie moved to accept a new member's offer of services in trade for her 2012-2013 dues. Brandy seconded, motion passed unanimously. Any other requests for dues in trade will be brought to the board individually, the same way requests for waiver of dues are.

- c. Epicenter of Preparedness campaign (Cullen Armet) – the project is meant to create a culture of preparedness at each member organization, within each family and neighborhood we touch individually, within our own families and neighborhoods, and to increase ENLA membership throughout the county.
- d. Al Humphries has left West Angeles COGIC, but wants to stay in touch and be a member in his next organization wherever he lands.
- e. Doug wants to know what kinds of materials the board should be sharing through the ENLA email system. He feels the job announcements, fundraisers for other organizations, and the like are not a critical piece of information, and doesn't apply to what ENLA does, or what a VOAD does. Cullen will create a different category for blog postings like those, and they will not go out via email.
- f. Gary Grubbs from Church on the Way in Santa Clarita is part of the Foursquare organization, and he will be the SoCal VOAD rep for his denomination and he's working on understanding how he will work with all the VOADs down here.

VIII. Any Other Business

- a. Chuck Erickson is out of the hospital as of last week and is recovering well.

IX. Upcoming Meetings and Adjourn (Brandy Welch)

- a. November 8th board meeting at Faithful Central Bible Church