



**Emergency Network of Los Angeles  
Board Meeting Agenda  
January 9<sup>th</sup>, 2014, 9 – 11 am  
Faithful Central Bible Church**

**Attendance**

**Voting Board**

Jackie Russell (Faithful Central Bible Church), Mary Stewart (ILERT), Grady Murphy (American Red Cross), Brandy Welch (American Red Cross), Jason Yancey (Operation HOPE), Chuck Gillies (Salvation Army)

**Nonvoting Board**

John Cvjetkovic (LA DPSS), Aizita Magaña (LA DPH), Alisa Williams (LA Co OEM), Charles Craig (FEMA)\*, Mike Studebaker (Southern Baptists)\*

**Staff, general members, guests**

Cullent Armet (ENLA), Priscilla Hung (Community Partners), Alix Stayton (ENLA), Amanda Charles (Community Partners),

**Absent Voting Board**

Buddhist Tzu Chi Foundation, LA Regional Food Bank, Catholic Charities, Volunteer Los Angeles, World Renew

**Absent Nonvoting Board**

City of Los Angeles EMD, City of Los Angeles Animal Services

\*by phone

**I. Call to Order, Introductions, and Meeting Goals**

**II. Regular ENLA Business**

- a. UCLA Extension program partnership
- b. Current grant projects – staff report
- c. 2014 Annual VOAD Conference representation

**III. Executive committee positions**

**Cooperation, Communication, Coordination, Collaboration**

*Emergency Network of Los Angeles – the Los Angeles County VOAD (Voluntary Organizations Active in Disaster)*

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- a. Job description/job expectations conversation about being an ENLA officer. Alix to take the job description that Jason had written down from Jim's offer to act as bookkeeper, and combine with the Treasurer job description in the bylaws, and create Treasurer responsibilities document. If Gilbert would like some training in his role as Treasurer with bookkeeping support from Jim, Community Partners can provide that.
- b. Vice Chair up for re-election – never mind, Brandy will continue for another term. The board will wait for a little while longer to see if they can get some other candidates on the slate, then vote the entire slate soon.
- c. Interim Treasurer would like to retire – Jason has been talking to Gilbert Gonzales about taking over this position
- d. Secretary position has been vacant for more than a year – Jackie has someone she was thinking about, and Jason has a couple OpHOPE folks he can ask

#### **IV. Review of board membership**

- a. Potential new board members – WorldVision, Foursquare Chaplains, Mennonites, Didi Hirsch, St. Vincent de Paul, Goodwill, Habitat for Humanity, Seventh Day Adventists, United Methodist Committee on Relief (UMCOR) Jason will contact, United Way, ALAN (American Logistic Aid Network) logistics coalition – Grady has more info)
- b. Are there gaps in the board membership? Homelessness, access and functional needs service providers, healthcare providers (Community Clinics), mental health (SAMHSA...Jason will check to see if they are national), animal services, housing. There are Pico Union and Hollywood homeless collaboratives...Jackie will check into these.
- c. Potential board members stepping down – Noah's Wish, LA City Animal Services
- d. Let's put together a letter of thanks for board members stepping down to general members; a certificate, something. Alix will talk to Jackie.

#### **V. Understanding ENLA as a network**

- a. Learning discussion re: ENLA's network and decision-making structure
  - i. ENLA seems to be operating as a cooperating network right now (see CP handout or ask staff to send for your review). ENLA has operated on all three levels, depending on the emergency/disaster status of the county. The ENLA committees act more on a collaborating level; many of them are working on a project or product for ENLA
  - ii. Given the scope of LA County and 88 cities, maybe we need to consider regional leadership and decentralize our membership by bringing orgs back to ENLA from the meetings we all attend on a daily basis in other areas. Staff do know about groups of groups that meet in different areas, but they tend to meet on an "as-needed" basis, or haven't had the resources to meet for a long time. It's very important to figure out how to find out what's going on in the whole county, and

provide information and collaboration to other areas besides the central Los Angeles area.

- iii. If ENLA chose to continue as a cooperating network, we may lose a lot of the general members; they join for perceived benefits, some of which include communication and training. Once the board can decide what kind of network structure it wants, it can go forward with those activities without feeling concerned that it's not living up to one of the other levels. It may be that the board will operate on one level, committees and general membership may operate on another. The board needs to decide what its goals are, so it can figure out how to get there. The coordinating network does not rely on a "center point" of one person or entity managing the work of the organization; this level may provide more satisfaction and ownership.
- iv. Right now, training is not a benefit we can offer as a cooperating network, as staff exclusively provides training. If ENLA begins working on a coordinating network level, board member organizations would ideally provide training on a regular basis. If we are going to bring on new board members, we need to focus on organizations that can help us train.
- v. Going forward, think about what the board function should be, and what the goals for the board would be. Then separately, how the committees and general membership can function to support and complement the board functions.

## **VI. Upcoming Meetings**

- a. Finalize March General Membership Meeting agenda, outcomes and preparation
  - i. In December, meeting location suggested was the foothill area. There were no further suggestions offered. Chuck Gillies will check on Pasadena, Glendale and Burbank Salvation Army. ARC Pasadena will not be available. City of Carson has a nice meeting space; Seventh Day Adventists are in Glendale. We may want to talk to Cities of Glendale and Burbank to expand our network and create relationships.
  - ii. Member spotlight suggested was 2-1-1 LA; Jason should have an answer from them today.
  - iii. Topic that came up in the December meeting was an after-action report from the December tsunami/flooding exercise. This isn't going to be possible. Brandy will ask LAX if they would come and talk to us about the active shooter event. A backup topic might be volunteers with something about flooding. John C is working on a slideshow of past flooding events in the San Gabriel Valley – rainstorms, dam failure, etc. Area C had a speaker from CalTech on landslides and debris flow in the foothill areas, and the most effective communication

methods during these events. Alix will talk to John Penido about who gave that talk.

- b. February meeting 02-13-14 location Faithful Central Bible Church

## **VII. All other business**

- a. How are we going to recognize Jeff Dronkers as past ENLA chair? He is leaving the LA Regional Food Bank. We should invite him to February's meeting and do something for him. When June Loo retired, we got her a bag with the ENLA logo on it and asked ENLA board members to bring things to put in it. Alix will call all board members to propose this idea and ask if they'd like to contribute.
- b. Lee Nattress' passing – Director of San Gabriel Valley Disabilities Collaborative, Southern California Center for Independent Living in San Gabriel Valley, and President of the coalition of the six southern California Centers for Independent Living. Alix and Brandy will attend the memorial service in Redlands on the 20<sup>th</sup> on behalf of ENLA.
- c. There's a long list of county trainings occurring in April; John C will send out the list because there are openings. County's winter shelter program is active due to the cold weather alerts. People have to leave the shelters at 8am usually, but county has been asking to keep the shelters open longer during the day because it's still been very cold that early in the morning. This is primarily in San Fernando and San Gabriel valleys; they have added one in Antelope Valley. Typically, county has thought about having people without good heat to come to these shelters also, but because they are primarily for homeless people it's probably not a good fit. If there is a power outage, perhaps county would work with the Red Cross to open warming shelters.